

JPC PATHOLOGY CONSULTATION REQUEST FORM <i>(Please Complete All "Required" Sections)</i>				ATTN: Joint Pathology Center Case Accessioning 606 Stephen Sitter Avenue Silver Spring, MD 20910-1290																					
PATIENT INFORMATION <i>(Required)</i>				RACE American Indian or Alaskan Native Asian or Pacific Islander Black White Unknown ETHNICITY Hispanic Not of Hispanic Origin																					
LAST NAME		FIRST	MIDDLE INITIAL																						
AGE	DATE OF BIRTH		<small>Please Provide Both SSN AND DODID</small>																						
SEX	Male Female	Month: Day: Year:	SSN:																						
				DODID:																					
If the patient previously had consultation with the JPC or AFIP please provide the JPC/AFIP Accession No.																									
MATERIALS FORWARDED <i>(Required)</i>																									
Case(s) for Consultation Surgical No./Autopsy No.: Case(s) for Comparison Surgical No./ Autopsy No.: <i>(No Report Will Be Issued)</i> <small>NOTE: FOR ORTHOPEDIC, PULMONARY, AND NEUROPATHOLOGY CONSULTATIONS, IMAGING STUDIES MUST BE SUBMITTED ON DISK (please protect against breakage)</small> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Clinical Information <i>(req'd)</i></td> <td style="width: 33%;">Formalin Fixed <i>(Wet Tissue)</i></td> <td style="width: 33%;">Photos</td> </tr> <tr> <td>Surgical Path Report <i>(req'd)</i></td> <td>Autopsy Protocol</td> <td>Disk</td> </tr> <tr> <td>Slides <i>(req'd)</i></td> <td>Frozen Tissue</td> <td>Other</td> </tr> <tr> <td>Blocks</td> <td>X-rays Films</td> <td>Flow Cytometry/Cytogenetics</td> </tr> </table> Specimen Containers must be labeled with two identifiers, such as Patient Name and SSN/D.O.B or Surgical or Autopsy Number. Organ :				Clinical Information <i>(req'd)</i>	Formalin Fixed <i>(Wet Tissue)</i>	Photos	Surgical Path Report <i>(req'd)</i>	Autopsy Protocol	Disk	Slides <i>(req'd)</i>	Frozen Tissue	Other	Blocks	X-rays Films	Flow Cytometry/Cytogenetics	FIXATIVE/TRANSPORT MEDIUM <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Formalin</td> <td style="width: 50%;">Michel's</td> </tr> <tr> <td>Glyo-Fixx™</td> <td>Alcohol (eg: Omnifix Safe-Fix, Histochoice)</td> </tr> <tr> <td>Frozen</td> <td></td> </tr> <tr> <td>Other</td> <td>Glutaraldehyde</td> </tr> </table> <i>(Zenkers, Bouins, etc.)</i> I am requesting return of slides <i>(other than H&E slides)</i> Blocks will be retained unless this box is checked.		Formalin	Michel's	Glyo-Fixx™	Alcohol (eg: Omnifix Safe-Fix, Histochoice)	Frozen		Other	Glutaraldehyde
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WORKING DIAGNOSIS:																									
CLINICAL HISTORY: <i>Include: Location, Size, Symptoms, Duration, Physical and Laboratory Findings, Type and Date of Operation(s) and/or other Treatment.</i>																									
SUBMITTING PATHOLOGIST INFORMATION																									
SUBMITTING PATHOLOGIST NAME																									
FACILITY NAME																									
BUSINESS ADDRESS																									
CITY																									
		STATE	COUNTRY	ZIP CODE																					
PATHOLOGIST PHONE		ADMINISTRATIVE PHONE		FAX																					
SUBMITTING PATHOLOGIST EMAIL																									

IMPORTANT

Have you enclosed a legible summary of the clinical findings, laboratory data, operative findings or report, and specific treatment? Clinical or gross photos, pertinent X-rays, CT scans, MRI scans, echograms, angiograms, and similiar diagnostic studies add substantially to the education value of the case. They are highly desired by some JPC sub-specialties and required by others.

COMMENTS AND REQUESTS**JPC RETENTION POLICY**

1. MICROSCOPIC SLIDES SUBMITTED WITH EACH CASE ARE RETAINED PERMANENTLY. Under certain circumstances original slides may be returned to the Submitting Institution if requested by the Submitting Institution and approved by the JPC.
2. Blocks are retained for a minimum of ten (10) years, unless return is requested by the Submitting Institution at the time the case is submitted. The Submitting Institutions may request return or loan of blocks at some later time. If blocks are returned, then JPC will retain representative diagnostic material.
3. Other pathologic material, X-rays, CT scans, MRI scans, echograms, angiograms, photographs, and similar diagnostic studies may be retained for education and research or discarded.

PRIVACY ACT STATEMENT

1. AUTHORITY: 5 U.S.C. 301 and 10 U.S.C 176, 5 U.S.C. 552a, 10 U.S.C 1079b.
2. PRINCIPAL PURPOSES: Medical information received is considered during the consultative process and is used to form a database for education and research in pathology. Other patient information is used for filing and retrieval of consultation records. Information concerning the contributor is used to maintain contributor mailing lists.
3. a. In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use as follows.
 - b. Pathology consultation records are tracked in the Pathology Information Management System database for filing and retrieval of records, medical research, and statistical purposes. Individual consultation records may be released to the submitting medical care provider (physician, veterinarian), when required by law or as otherwise permitted by 45 C.F.R. 164.
 - c. The DoD 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices also apply to this system.
 - d. Pathology consultation records contain individually identifiable health information. The DoD Health Information Privacy Regulation (DoD 6025.18-R) issued pursuant to the Health Insurance Portability and Accountability Act of 1996, applies to most such health information. DoD 6025.18-R may place additional procedural requirements on the uses and disclosures of such information beyond those found in the Privacy Act of 1974 or mentioned in this Privacy Act Notice.
4. PROVISION OF INFORMATION: The provision of patient information requested on this form is voluntary. However, if the information is not furnished, a consultation may not be possible. If so, the material submitted may be returned at the discretion of the JPC without a consultation.

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